



AFF WOMEN'S CHAMPIONSHIP 2016
MANDALAY, MYANMAR
26 JULY – 4 AUGUST 2016



TOURNAMENT REGULATIONS

1. NAME

- 1.1. The Tournament shall be called “AFF Women’s Championship 2016”

2. MANAGEMENT

- 2.1. The Tournament shall be organised and managed by Myanmar Football Federation in collaboration with the Asean Football Federation.

3. PARTICIPANTS

- 3.1. Participants in the Tournament shall be those who are Members Associations of the Asean Football Federation affiliated to the Federation Internationale de Football Association and any other Member Associations invited by the Asean Football Federation Council.
- 3.2. Football Associations after confirming their participation and for any reason withdrawing subsequently will be dealt with by the AFF Council with a maximum fine of USD10,000 except in the case of ‘force majeure’.

4. TROPHY

- 4.1. A trophy called “The AFF Women’s Cup” shall be awarded to the Champion Team.

5. REGISTRATION OF PLAYERS

- 5.1. Each team shall register not more than forty (40) players with a copy of the registered player’s passport no later than twenty-one (21) days before the commencement of the tournament. Such registration shall be submitted to the Secretary of the Local Organising Committee, i.e. the Myanmar Football Federation and with a copy to Asean Football Federation.
- 5.2. Each team shall register a maximum of eight (8) officials no later than twenty-one (21) days before the commencement of the tournament.
- 5.3. At their own cost, each team can nominate up to an additional four (4) officials, who will receive the same access to all competition areas. However, the total number of officials who will sit on the team bench must not exceed

eight (8) officials as confirmed by the 'Officials on the Team Bench' form submitted prior to the start of the match.

- 5.4. Twenty-three (23) players from the preliminary list of forty (40) players will be registered at the Managers' Meeting, which shall be held one day before the commencement of the tournament.
- 5.5. A player listed on the final list of Twenty-three (23) players may only be replaced in the event of serious injury up to one day before the kick-off of his team's first match after AFF have received a detailed medical assessment and only after the acceptance and confirmation by the AFF appointed Medical Doctor. The AFF appointed Medical Doctor shall issue a letter of consent stating that the injury is sufficiently serious to prevent the player from taking part in the tournament. Upon approval, the participating Member Association shall immediately nominate a replacement from the preliminary list of forty (40) players and inform AFF accordingly. AFF shall not be responsible for any costs incurred due to a player replacement including airfares.
- 5.6. An injured Goalkeeper can be replaced at any time from the preliminary register list of forty (40) players and must fulfil all the above medical requirements.
- 5.7. Only players who are bona fide nationals of the country they represent are eligible to participate in this competition in accordance with the Regulations Governing the Application of the FIFA Statutes.
- 5.8. Players must produce their individual passports issued by the relevant official authorities of the country they represent as proof of nationality.
- 5.9. Failure to submit the duly completed Team's Registration (Players and Officials) by the deadline will be subjected to being sanctioned by the Asean Football Federation with a fine of USD10,000 and will be disqualified from the tournament.

6. COLOURS AND NUMBERS OF TEAM OFFICIALS

- 6.1. Participating countries must declare the first and second colours (second colour must be completely different from the team's first colour) of their respective teams and they are obliged to use these colours for all their matches. To avoid clash of colours, colours to be worn by teams for matches shall be determined at the Managers' Meeting.
- 6.2. All teams are obligated to bring along their first and second colours to every match. If in the opinion of the Match Commissioner and the Referees, the colours of the two opposing teams clash or it deemed necessary for television

purpose, the colours must be changed, whereby the spare outfit may be used as a whole or in combination.

- 6.3. Goalkeepers must be provided with jerseys of different colours contrasting with those of the two teams bearing their registered numbers (e.g., there shall be at least two No. 1 jersey of different colours for the first choice goalkeeper and 2 jerseys of different colours for the reserve goalkeeper). Under no circumstances will goalkeepers be allowed to play in jersey bearing numbers different from that were originally registered.
- 6.4. Players shall wear registered numbers on their jersey (back and front) and shorts. Numbers on jersey in contrasting colours shall be 25 cm in height at the back and 10 cm in height in the front, while the numbers on shorts shall be 10 cm in height in the front of the shorts (below right). Any team found guilty of allowing players to play in jerseys with numbers other than those registered shall be subject to disciplinary action including fines. Numbers should range from 1 - 40 in figures universally used, with the first goalkeeper's number being 1.
- 6.5. The players' name must also be shown in contrasting colour on the back of the shirts above the number (7.5 cm in height).
- 6.6. Any form of advertising on the outfit during this tournament shall be strictly forbidden. The authorized trademark of the manufacturer shall be allowed to appear only once on the shirt, once on the shorts and once on the socks. The trademark may be used alone as a logo or in combination with the names of the manufacturer but shall not exceed 20 cm² on the shirt and 12 cm² on the shorts and the sock. The emblem of the Member Association may also be worn on the shirt.
- 6.7. The players' outfit must be approved by AFF. This should also apply to the goalkeepers' gloves, on which the trademark shall not exceed 5 cm².
- 6.8. Advertising is forbidden on clothing worn by players and officials when they are at official training grounds, in the hotel or during their free time. However, no form of advertising is permitted on tracksuits or other clothing worn by the players and delegation officials who are on the field of play or its surroundings.
- 6.9. Any breaches of equipment regulations contained in Article 6 will be subject to following sanction by the Disciplinary Committee:
 - i. USD5,000 (1st offence)
 - ii. USD10,000 (Repeated offence)
 - iii. Further infringement will result in more severe sanctions

7. TEAM BENCH AND TECHNICAL AREA

- 7.1. Up to a maximum of eight (8) team officials and a maximum of twelve (12) players (substitutes, injured or not playing) are allowed to sit on the team bench during the Match, provided they are in possession of the appropriate accreditation and access card.
- 7.2. All eight (8) officials on the team bench must possess valid accreditation card which shall always be worn during the match.
- 7.3. All players on the pitch and substitutes on the bench (23 players) must possess valid accreditation card which shall always be available for inspection whenever requested by Match Officials/AFF Officials. The accreditation cards shall also be available for inspection prior to the start of the match.
- 7.4. All persons on the bench must wear kits that are contrasting with the kit of the players and referees on the pitch. These kits must comply with the AFF Equipment Regulations.
- 7.5. Team 'A' shall occupy the left hand side bench and Team 'B' shall be on the right hand side as viewed from the Fourth Official Bench.

8. LAWS OF THE GAME

- 8.1. All matches shall be played in accordance with the Laws of the Game as promulgated by the International Football Association Board (IFAB) and published by FIFA.

9. MODE OF COMPETITION

- 9.1. One Round Group Competition
 - 9.1.1. Participating teams shall be drawn into two (2) groups and will play one round league competition.
 - 9.1.2. Three points shall be awarded for a win and one point for a draw and none for a defeat.
 - 9.1.3. The top two teams coming first and second in each group qualify for the Semi-Final.
 - 9.1.4. Ranking shall be determined by the greater number of points obtained in all the matches.
 - 9.1.5. If two or more teams tie on points, their position will be determined in the following order:

- (a) goal difference in all the group matches;
- (b) greater number of goals scored in all the group matches;
- (c) result of the direct match between the teams concerned;
- (d) Kicks from the penalty mark if the teams concerned are still on the field of play.
- (e) the lowest score using Fair Play Criteria
- (f) the drawing of lots

9.1.6. The Tournament Committee has the right to reschedule the final matches of any group/groups if such matches are deemed to affect the result of the other matches concerned, they may be rescheduled to be played simultaneously in two different venues.

9.2. Semi-Final Matches

9.2.1. After the completion of the group competition, the first and second placed teams of each group will play the Semi-Final matches as follows:

Winner Group A vs Runner-up Group B

Winner Group B vs Runner-up Group A

9.2.2. The winners of the Semi-Final matches shall meet in the Final match and the losers play to decide the 3rd placing.

9.2.3. If the Semi-Final Matches end in a draw after the normal full time, there shall be an extension of two (2) periods of fifteen (15) minutes each half.

If no decisive result is obtained after the end of extension time, the winner shall be determined by the taking of kicks from the penalty mark in accordance with the decisions of FIFA

9.3. Third Placing Match

9.3.1. Should the match to decide 3rd placing ends in a draw after the normal full time, the winner shall be determined by the taking of kicks from the penalty mark in accordance with the procedures *prescribed* in the Laws of the Game.

9.4. Final Match

9.4.1. If the Final Match ends in a draw after the normal full time, there shall be an extension of two (2) periods of fifteen (15) minutes each half.

If no decisive result is obtained after the end of extension time, the winner shall be determined by the taking of kicks from the penalty

mark in accordance with the procedures prescribed in the Laws of the Game.

10. DURATION OF PLAY

10.1. The duration of every match in the Group Stage shall be ninety (90) minutes, divided into two (2) halves, each of forty-five (45) minutes, with an interval of fifteen (15) minutes. The interval may only be extended with the consent of the Referee.

11. REFEREES AND ASSISTANT REFEREES

11.1. Only FIFA Registered Referees and Assistant Referees shall be appointed to referee in the Tournament.

12. REFEREES REPORTS

12.1. Referees' Reports shall be made in the forms provided and such reports shall be handed to the Secretary of the Local Organising Committee or his representative not later than three hours after the completion of each match.

12.2. The AFC/AFF Report forms should be completed by the Referee and forwarded to the General Coordinator who will subsequently fax/email to AFC/AFF.

13. PLAYERS CAUTIONED OR DISMISSED FROM FIELD OF PLAY

13.1. A player who received two cautions during the tournament shall automatically be suspended for the match following the match in which he received the second caution.

If the player receives the second caution during the team's last match in the group stage, the suspension will be carried forward to the Semi-Final round, if qualification has been attained.

13.2. Single yellow card received in the group stage will not be carried forward to the Semi-Final round.

13.3. A player and/or official who received a red card (direct or indirect)/ sent off during the Competition shall automatically be suspended for the match following the match in which he received the red card/sent off and may remain suspended until his case has been decided by the Disciplinary Committee.

13.4. A suspended player and/or official shall not be allowed on the substitution bench and technical area.

14. DISCIPLINARY COMMITTEE

- 14.1. A Disciplinary Committee shall be formed consisting of a Chairman and four (4) members.
- 14.2. The Chairman shall be the Head of Delegation and the Members shall be four (4) who may take part in the discussions or vote when the relevant item is being adjudicated.
- 14.3. All members of the Disciplinary Committee including the Chairman, shall NOT be members of the Local Organising Committee.
- 14.4. If the team of the Chairman is involved, then the meeting shall be chaired by one of the members present.
- 14.5. The Disciplinary Committee shall meet within 24 hours of the end of the match.
- 14.6. The Disciplinary Committee shall deal with the following:-
 - 14.6.1. In case of players being dismissed from the field of play.
 - 14.6.2. Any misconduct by an official or player, which has been reported to or come under the notice of the Committee.
 - 14.6.3. Any written request or a complaint on disciplinary matter made by the manager of a participating team. Such a written request or complaint shall be handed to the Secretary of the Local Organising Committee within three hours of the incident. Any other matter will be dealt with by the Tournament Committee.
 - 14.6.4. The Disciplinary Committee may only suspend a player from taking further part in the matches of the Tournament.

If more severe action is deemed necessary, the Member Association to which the player belongs must be informed and any further action shall be the responsibility of such Member Association.
 - 14.6.5. Other cases of misconduct, which may require disciplinary action.
 - 14.6.6. All decisions of the Disciplinary Committee on questions of fact shall be final and shall not be subject to appeal, judicially or otherwise.

15. TOURNAMENT COMMITTEE

- 15.1. The Tournament Committee shall consist of a Chairman and two members. The Match Commissioner shall chair the Tournament Committee. The Members shall be the Chairman of the Local Organising Committee and the Referee Assessor.
- 15.2. All decisions of the Tournament Committee shall be final.
- 15.3. The Tournament Committee shall be responsible for:-
 - 15.3.1. Tournament match scheduling, which shall include dates, kick off times and venues.
 - 15.3.2. Ensuring that matches are played in accordance with the Laws of the Game and in conformity with these Regulations.
 - 15.3.3. Taking any disciplinary action, including the imposition of fines and/or penalties, in accordance with these regulations and Article 57 (Disciplinary Measures) of the FIFA Statutes, except those referred to the Disciplinary Committee by these Regulations.
 - 15.3.4. Decisions in cases of force majeure.

16. APPEALS COMMITTEE

- 16.1. AFF shall appoint an Appeals Committee consisting of a Chairman and two AFF Members. The AFF President shall chair the Appeals Committee.
- 16.2. Members of the Appeals Committee shall NOT be members of the Local Organising Committee or the Disciplinary Committee.
- 16.3. The Committee will deal with all appeals, protests, etc. arising from the tournament and also has the jurisdiction to hear appeals against decision of the Disciplinary Committee. All decisions of the Committee shall be final.

17. REFEREE ASSESSOR

- 17.1. The AFF shall appoint a Referee Assessor who shall be responsible for the daily appointment and assessment of the Referees
- 17.2. The Referee Assessor shall appoint Referee and Assistant Referees for all matches to officiate in this tournament.

18. SECURITY COMMITTEE

- 18.1. The Organising Federation shall form a Security Committee whose Chairman shall be a security officer holding a high position in the Police Force of the country.
- 18.2. Each participating team shall include a high-ranking police officer to accompany the team and he/she shall be a member of the Security Committee.
- 18.3. The Security Committee shall follow all guidelines, rules and regulations and measures recommended by FIFA to ensure there is security on and off the field at all times.
- 18.4. The Organising Federation shall be responsible to provide security arrangements to all participants, officials and referees to prevent violent incidents. Such security arrangements shall cover the stadium and its vicinity, the training grounds, hotels, games village, etc.

19. FIELDS OF PLAY DIMENSIONS

All matches of the competition shall be played on pitches with the following minimum dimensions:

<u>Minimum</u>	<u>Maximum</u>
Length: 100 metres	Length: 110 metres
Width: 64 metres	Width: 75 metres

20. FOOTBALLS

The footballs chosen for the tournament shall be footballs approved by FIFA.

21. TRAINING SESSIONS AT THE VENUES

Depending on the weather, the teams will be entitled to a training session in the stadium where they are due to play on the day before their first match. This is dependent on the condition of the pitch and the weather. Therefore, if the conditions are not favourable the General Coordinator may direct the teams only to inspect the pitch wearing training shoes.

22. PROTESTS

- 22.1. Subject to the following provisions, protests are objections of any kind to occurrences that have a direct effect on Matches organised in the Competition (state and marking of the pitch, accessory, Match equipment, eligibility of players, stadium installations, footballs, etc.) and any matters related to breach of these Regulations.

- 22.2. Unless otherwise stipulated in this article, protests shall first be submitted in writing to the Match Commissioner within two (2) hours of the Match by the team concerned and followed up immediately with a full written report (in the case of a protest on player's eligibility, it shall include evidence/proof to support the protest), including a copy of the original protest, to be sent in writing to the AFF General Secretariat accompanied by a fee of USD 500 (US dollars five hundred only). The plaintiff Member Association shall confirm the protest by registered letter, to be sent to the AFF Secretariat no later than two (2) days after the Match in question.
- 22.3. Protests against any incidents that occur during the course of a Match shall be made to the referee by the team captain immediately after the disputed incident and before play has been resumed. The protests shall be confirmed in writing to the Match Commissioner by the head of the team delegation no later than two (2) hours after the Match.
- 22.4. No protests may be made against the Referee's decisions regarding facts connected with play, such decisions being final.

23. WITHDRAWALS, WALKOVERS AND ABANDONED MATCHES

- 23.1. Participating teams shall play every match.
- 23.2. If, through the fault of any participating team, a match cannot take place or be played in its entirety, the Tournament Committee shall declare the match to be forfeited (awarding victory and resultant three (3) points to the opposing team as well as the score 3-0, or more, if the opposing team has already achieved a higher score.
- 23.3. All cases related to withdrawals, walkovers and abandoned matches will be dealt with by the Tournament Committee. The decisions of the Committee regarding these matters are final.

24. INTERPRETATION OF RULES

- 24.1. The interpretation of these rules and all matters not provided for shall be dealt with by the Tournament Committee in consultation with the Asean Football Federation whose decision shall be final.

25. MATTERS NOT PROVIDED FOR

- 25.1. In the event of any disagreement in the interpretation of these rules, the Asean Football Federation will be the final authority on all technical regulations.

ADMINISTRATIVE REGULATIONS

1. OFFICIAL REPORT FORMS

- 1.1. Referee's Report together with Fourth Official Report in the prescribed forms shall be completed and returned, one (1) copy to AFC and another to AFF, after the completion of each match.
- 1.2. The official AFC Match Report Form must be completed by the Secretary of the Organising Committee after each match and sent to the AFC Secretariat within 24 hours.
- 1.3. A detailed statement of accounts showing the gross receipt and the amount deducted for government or municipal taxes must be sent to the AFC Secretariat duly completed, within 30 days of the tournament. Levy is payable to FIFA and AFC in accordance with their regulations.
- 1.4. The AFC Referees Assessment forms must be completed by the member-in-charge of Referees after each match and sent to AFC Secretariat within 24 hours.
- 1.5. The designated Match Commissioner's Report Form as well as the Match Data Sheet including results and cases of cautions, expulsions and serious incidents (if any) shall be completed and transmitted to the AFC Secretariat immediately after the match. The originals must be posted to the Secretariat afterwards.

2. COMPETITION REPORT

- 2.1. The Organising Member Association shall send a report of the Tournament to the General Secretaries of AFC and AFF within 30 days of the completion of the tournament. The report may be brief, but shall be as complete as possible and shall contain necessary items such as names of competing countries, names of referees and assistant referees, the difficulties met with the recommendations offered for the benefit of future tournaments.

3. FINANCIAL ARRANGEMENTS

The Organising Committee shall provide the following:-

- 3.1. AFF Delegation and Match Officials
 - 3.1.1. Good accommodation – two days before the commencement of the tournament and one day after the assignment. AFF Delegation

to be accommodated with the teams whilst the Match Officials and Assessor to be accommodated separately.

- 3.1.2. Rooming arrangements for appointed AFF Delegation and Match Officials (Referees & Asst. Referees) are as follows:
 - i. AFF Officials - Single rooms
 - ii. Match Officials - Twin sharing rooms
- 3.1.3. Suitable meals, three times a day
- 3.1.4. Reasonable laundry (2 pieces per day - no dry cleaning and pressing)
- 3.1.5. Internal transportation for training, matches and sightseeing as follows:
 - i. Head of Delegation and Match Commissioner to be provided with a car each
 - ii. General Coordinator and the AFF Secretariat to be provided with a Van
- 3.1.6. Free medical treatment including approved hospital facilities
- 3.1.7. Secretariat rooms for AFF Officials at the team's hotel and the stadium fully equipped with the following equipment:
 - i. Computers 2 Units with internet connection
 - ii. Laser printer 1 unit connected to both computers
 - iii. Scanner 1 unit connected to both computers
 - iv. Photocopy machine 2 unit (1 at hotel & 1 at stadium)
 - v. Fax and phone with IDD line (1 at hotel & 1 at stadium)
 - vi. White board
 - vii. Stationeries
 - viii. Telephone sim cards
- 3.1.8. A meeting and briefing room for the referees in the hotel equipped with whiteboard and stationery together with audiovisual equipment (DVD/VCD/video player, TV and LCD projector)
- 3.1.9. Four (4) sets of match recording (CD/DVD) to be made available latest the following morning of the match for distribution as follows:-
 - i. Two (2) playing teams
 - ii. AFF

iii. Referee Assessor/Match Officials

3.1.10. Host Association will provide insurance cover for the duration of the tournament including repatriates

3.2. Teams

3.2.1. Good accommodation – two days before the commencement of the tournament and one day after the team's last match

3.2.2. Rooming arrangements for each teams are as follows:

- i. Officials & Players - 3 single rooms & 14 twin sharing rooms
 - ii. Equipment room - 1 empty room for equipment storage
- Total: 18 rooms for each team

3.2.3. Suitable meals, buffet style, three times a day

3.2.4. A light snack on team's match days

3.2.5. Laundry for three (3) pieces per day (1 jersey, 1 shorts & 1 pair of socks)

3.2.6. Internal transportation for training, matches and sightseeing. A car to be made available for the Team Manager.

3.2.7. Free medical treatment including hospital facilities for injuries and emergency incurred and sustained during the tournament except surgery

3.2.8. Water, ice and refreshments for the teams during the match, during training and at the hotel

3.2.9. A briefing room in the hotel equipped with white board, video/VCD/DVD player and TV throughout the duration of the tournament.

3.2.10. The respective Member Associations must conclude the necessary general insurance policies for their players and officials whilst the Host Association will provide insurance cover for the duration of the tournament including repatriates

4. **DOPING CONTROL**

4.1. Doping Control tests, if necessary, will be carried out in accordance with the procedure as set out by FIFA.

5. **TROPHY**

5.1. The host to provide the following trophies for the championship:

- i. Challenge/Champions trophy
- ii. Fair play trophy (as mentioned below)

5.2. AFF will provide the following medals for the championship:

- i. Individual medals for Champion, Runner-up and 3rd place (31 medals of each)
- ii. Commemorative memento for officiating Match Officials in the final match (4 pieces)

6. **FAIR PLAY**

6.1. In every match of this competition, fair play should be actively promoted through the Fair Play flags, cards, posters, etc.

6.2. The Organising Country will present a Fair Play Trophy to the best team, which will be picked by the Disciplinary Committee based on marks allocated in the FIFA Guidelines for choosing the Fair Play Winner.