



**AFF FUTSAL CHAMPIONSHIP 2015
BANGKOK, THAILAND
08 – 16 OCTOBER 2015**



TOURNAMENT REGULATIONS

1. NAME

1.1. The Tournament shall be called “AFF Futsal Championship 2015”.

2. MANAGEMENT

2.1. The Tournament shall be organized and managed by Football Association of Thailand in collaboration with the Asean Football Federation.

3. PARTICIPANTS

3.1. Participants in the Tournament shall be those who are Members Associations of the Asean Football Federation affiliated to the Federation Internationale de Football Association and any other Member Associations invited by the Asean Football Federation Council.

3.2. Member Associations after confirming their participation and for any reason withdrawing subsequently will be dealt with by the AFF Council with a maximum fine of USD10,000 except in the case of ‘force majeure’.

4. TROPHY

4.1. A trophy called “The AFF Futsal Cup” shall be awarded to the Champion Team.

5. REGISTRATION OF PLAYERS

5.1. Participating Team for the Competition which shall comprise of maximum fourteen (14) Participating Players and five (5) Participating Officials. However, at its own cost, each Participating Team may register two (2) additional Participating Players and five (5) Participating Officials.

5.2. Participating teams must submit to AFC their official registration online via the AFCAS online system by 8 September 2015, thirty (30) days prior to first Match of the Competition.

5.3. There are three (3) stages of official registration:

5.3.1. Preliminary Registration:

Each Participating Team must submit a squad of minimum fourteen (14) players and maximum twenty-five (25) and minimum 3 and maximum 10 officials.

5.3.2. Final Registration:

Each Participating Team must submit minimum fourteen (14) players and maximum sixteen (16) players from the Preliminary Registration squad upon completion of Match Coordination Meeting to Match Commissioner including officials.

5.3.3. Player Selection List:

Each Participating Team must submit a Player Selection List prior to each Match which identifies the starting five (5), nine (9) substitutes, and the two (2) reserve players including six (6) Officials on the Team Bench.

5.4. A player listed on the final list of a minimum of fourteen (14) and a maximum of sixteen (16) players may only be replaced only in the event of serious injury up to one day before the kick-off of his team's first match after AFF have received a detailed medical assessment and only after the acceptance and confirmation by the AFF appointed Medical doctor. The AFF appointed Medical doctor shall issue a letter of consent stating that the injury is sufficiently serious to prevent the player from taking part in the tournament. Upon approval, the participating Member Association shall immediately nominate a replacement from the preliminary list of twenty-five (25) players and inform AFF accordingly. AFF shall not be responsible for any costs incurred due to a player replacement including airfares.

5.5. Only players who are bona fide nationals of the country they represent are eligible to participate in this competition in accordance with the Regulations Governing the Application of the FIFA Statutes.

5.6. Participating Players must be registered online via the AFCAS online system, with the supporting documents set out below (unless already previously submitted to the AFC and available in AFCAS);

5.6.1. A colour copy of a validly-issued passport, containing the full name, passport number, date of birth, date of issue, date of expiry and nationality of the relevant individual. Group passports shall not be accepted;

5.6.2. A colour copy of a national identification card (where applicable); and

5.6.3. One (1) passport-size colour photo (taken within three (3) months of the registration).

6. COLOURS AND NUMBERS OF TEAM OFFICIALS

6.1. Participating countries must declare the first and second colours of their respective teams and they are obliged to use these colours for all their matches.

6.2. To avoid clash of colours, colours to be worn by teams for matches shall be determined at the Match Coordination Meeting.

6.3. All teams are obligated to bring along their first and second colours to every match. If in the opinion of the Match Commissioner and the Referees, the colours of the two opposing teams clash or it deemed necessary for television purpose, the colours must be changed, whereby the spare outfit may be used as a whole or in combination.

6.4. Goalkeepers must be provided with jerseys of different colours contrasting with those of the two teams bearing their registered numbers (e.g. there shall be at least two No. 1 jersey of different colours for the first choice goalkeeper and 2 jerseys of different colours for the reserve goalkeeper). Under no circumstances will goalkeepers be allowed to play in jersey bearing numbers different from that were originally registered.

6.5. If thermal shorts are used, they shall be the same colour as the main colour of the shorts

6.6. If a team wishes to play with five (5) outfield players for a power play during the match, a player must be designated as a Goalkeeper, wearing a jersey which is exactly like the one in colour and style utilized by the player's Team's Goalkeeper for that match. The Goalkeeper jersey must have the player's assigned number and name printed as per tournament regulations on the front and back of the jersey. Furthermore, the player's name must be printed on the back of the jersey. Bibs are not permitted.

6.7. Players shall wear registered numbers on their jersey (back and front) and shorts. Numbers on jersey in contrasting colours shall be 25 cm in height at the back and 10 cm in height in the front, while the numbers on shorts shall be 10 cm in height in the front of the shorts (below right). Any team found guilty of allowing players to play in jerseys with numbers other than those registered shall be subject to disciplinary action including fines. Numbers should range from 1 - 25 in figures universally used, with the first goalkeeper's number being 1.

- 6.8. The players' surname shall also be shown in contrasting colour on the back of the shirts above the number (7.5 cm in height). The lettering shall be in capitals and contain no advertising, design features or other elements. The colour of the players' names shall contrast clearly with the outfits (light on dark or vice versa) and be legible from a distance for spectators in the stadium and television viewers. This applies especially in the case of striped shirts. A plain coloured background (either entirely light or dark, depending on the colour of the letters) affords better legibility
- 6.9. Any form of advertising on the outfit during this tournament shall be strictly forbidden. The authorized trademark of the manufacturer shall be allowed to appear only once on the shirt, once on the shorts and once on the socks. The trademark may be used alone as a logo or in combination with the names of the manufacturer but shall not exceed 20 cm² on the shirt and 12 cm² on the shorts and the sock. The emblem of the National Association may also be worn on the shirt.
- 6.10. The players' outfit must be approved by AFF. This should also apply to the goalkeepers' gloves, on which the trademark shall not exceed 5 cm².
- 6.11. Advertising is not forbidden on clothing worn by players and officials when they are at training grounds, in the hotel or during their free time. However, no form of advertising is permitted on tracksuits or other clothing worn by the players and delegation officials who are on the field of play or its surroundings.
- 6.12. Any breach of the FIFA/AFC Equipment Regulations rules regarding advertising will be subject to sanction by the tournament Disciplinary Committee.

7. TEAM BENCH AND TECHNICAL AREA

- 7.1. Up to a maximum of six (6) team officials and a maximum of nine (9) players are allowed to sit on the team bench during the Match, provided they are in possession of the appropriate accreditation and access card.
- 7.2. All six (6) officials on the team bench must possess valid accreditation card which shall always be worn during the match.
- 7.3. All players on the pitch and substitutes on the bench (14 players) must possess valid accreditation card which shall always be available for inspection whenever requested by Match Officials/AFF Officials. The accreditation cards shall also be available for inspection prior to the start of the match.
- 7.4. All persons on the bench must wear kits that are contrasting with the kit of the players and referees on the pitch. These kits must comply with the Equipment Regulations.

- 7.5. Team 'A' shall occupy the left hand side bench and Team 'B' shall be on the right hand side as viewed from the Fourth Official Bench.
- 7.6. Smoking is not allowed in the Technical Area.
- 7.7. During a Match, a maximum of five (5) substitute Participating Players from each Participating Team may warm-up, but without the ball, at the designated area behind their team bench, as long as they do not obstruct the movement of Participating Players and Referees and behave responsibly. If space is restricted, the Match Commissioner shall instruct the Participating Teams accordingly the day before the match.

8. LAWS OF THE GAME

- 8.1. All matches shall be played in accordance with the Futsal Laws of the Game as promulgated by the International Board and published by FIFA.
- 8.2. In the case of conflicting interpretation of the FIFA Futsal Laws of the Game, the English text shall be authoritative.

9. MODE OF COMPETITION

- 9.1. One Round Group Competition
 - 9.1.1. Participating teams shall be drawn into two (2) groups. Teams in the groups will play one round league competition.
 - 9.1.2. Three (3) points shall be awarded for a win and one (1) point for a draw and none (0) for a defeat.
 - 9.1.3. The two teams coming first and second in each group qualify for the semi-final.
 - 9.1.4. Ranking shall be determined by the greater number of points obtained in all the matches.
 - 9.1.5. If two or more teams tie on points, their position will be determined as follows:
 - a) greater number of points obtained in the group Matches between the Participating Teams concerned;
 - b) goal-difference resulting from the group Matches between the Participating Teams concerned;
 - c) greater number of goals scored in the group Matches between the Participating Teams concerned;

- d) if, after having applied Articles 9.1.5 a) to 9.1.5 c) the Participating Teams still have an equal ranking, the following Article apply to determine the final team rankings;
- e) goal-difference resulting from all group Matches;
- f) greater number of goals scored in all group Matches
- g) Kicks from the penalty mark, if concerning only two (2) Participating Teams;
- h) the lowest score, calculated according to the formula set out in Appendix 1 to these regulations, relating to the numbers of yellow and red cards received in group Matches; or
- i) the drawing of lots.

9.1.6. The Tournament Committee has the right to reschedule the final matches of any group/groups if such matches are deemed to affect the result of the other matches concerned, they may be rescheduled to be played simultaneously in two different venues.

9.2. Semi-Finals Matches

9.2.1. After the completion of the Group Competition, the first and second placed teams of each group will play Semi-Final matches as follows:-

| | | |
|----------------|----|-------------------|
| Winner Group A | vs | Runner-up Group B |
| Winner Group B | vs | Runner-up Group A |

9.2.2. The winners of the Semi-Final matches shall meet in the Final Match and the losers for the match to decide the 3rd placing.

9.2.3. If the Semi-Final Matches end in a draw after the normal full time, there shall be an extension of two (2) periods of five (5) minutes each half. There shall be no time-out given to either team during the extra-time period.

If no decisive result is obtained after the end of extension time, the winner shall be determined by the taking of kicks from the penalty mark in accordance with the FIFA Futsal Laws of the Game.

9.3. Third Placing Match

9.3.1. Should the match to decide 3rd placing ends in a draw after the normal full time, the winner shall be determined by the taking of kicks from the penalty mark in accordance with the FIFA Futsal Laws of the Game.

9.4. Final Match

9.4.1. If the Final Match ends in a draw after the normal full time, there shall be an extension of two (2) periods of five (5) minutes each half. There shall be no time-out given to either team during the extra-time period.

9.4.2. If no decisive result is obtained after the end of extension time, the winner shall be determined by the taking of kicks from the penalty mark in accordance with the FIFA Futsal Laws of the Game.

9.5. AFC Futsal Championship Uzbekistan 2016 Finals

9.5.1. Top four (4) teams will qualify for the Final Round of the AFC Futsal Championship Uzbekistan 2016 except for Brunei Darussalam, Philippines, Singapore and Timor Leste as these four countries did not submit their entries for the 2016 edition of AFC Futsal Championship.

10. DURATION OF PLAY

10.1. The duration of every match in the Group Stage shall be forty (40) minutes, divided into two (2) halves, each of twenty (20) minutes, with an interval of fifteen (15) minutes as stipulated in the FIFA Futsal Laws of the Game.

10.2. If, in accordance with the provisions of these regulations, extra time must be played as the result of a draw at the end of normal playing time, it shall always consist of two periods of five (5) minutes each, with an interval of five (5) minutes at the end of normal playing time, but not between the periods of extra time.

10.3. Whenever there is an extension of time, no player shall be allowed to leave the field of play unless consent has been given by the Referee.

10.4. Clocks in the halls showing the length of time played shall run during the match, provided that they are stopped at the end of normal playing time in each half, i.e. after twenty (20) minutes and forty (40) minutes respectively. This stipulation shall also apply in the event of extra time being played, i.e. after five (5) minutes of each half

11. **REFEREES**

11.1. Only FIFA Registered Futsal Referees or AFC elite Referees shall be appointed to referee in the Tournament and they will be paid as per the AFC rate.

12. **REFEREES REPORTS**

12.1. Referees' Reports shall be made via AFCAS system provided and such reports shall be handed to the Secretary of the Local Organizing Committee or his representative not later than three hours after the end of each match.

12.2. The AFC/AFF Report forms should be completed by the Referee and forwarded to the General Coordinator who will subsequently fax to AFC/AFF

13. **DISCIPLINARY MEASURES, APPEALS AND PLAYERS CAUTIONED OR DISMISSED FROM FIELD OF PLAY**

13.1. Disciplinary measures

13.1.1. All disciplinary measures in relation to the Competition shall be undertaken in accordance with the current AFC Statutes, AFC Disciplinary Code, AFC Code of Ethics and any relevant AFC circular.

13.1.2. The AFC may introduce new disciplinary rules and sanctions for the duration of the Competition. Such rules shall be communicated to the Participating Teams and their Member Associations one (1) month before the first Match of the Competition at latest.

13.1.3. All Participating Players agree to:

- a) respect the spirit of fair play, non-violence, and the authority of the Match Officials;
- b) behave accordingly; and
- c) refrain from doping

13.2. Cautions and Expulsions

13.2.1. All matters relating to cautions and/or expulsions, including the carrying forward of cautions between stages of the Competition, shall be undertaken in accordance with the AFC Disciplinary Code except where expressly set out below.

13.2.2. Any Participating Player who completes the Group Stage having cumulatively received one (1) caution shall not carry-over that caution to the Semi Finals.

13.3. Indiscipline or Violent Conduct

13.3.1. Any individual reported for any act of indiscipline or violent conduct at the Hall (including without limitation within the team dressing room or on the Pitch), Official Training Site, Accommodation, or any other location within the Venue of a Match shall be referred to the AFC Disciplinary Committee.

13.4. A player who received two cautions during the tournament shall automatically be suspended for the match following the match in which he received the second caution. If the player receives the second caution during the Team's last match in the Competitions, the suspension will be carried forward to the AFC Futsal Championship 2016 (Finals), if qualification has been attained.

13.5. Single yellow card received in the group stage competitions will not be carried forward to the Semi-Final and Final matches. Similarly, single (1) yellow cards received in this Competition will not be carried forward to the AFC Futsal Championship 2016 (Finals).

13.6. A player and/or official who received a red card (direct or indirect)/ sent off during the Competition shall automatically be suspended from the match following the match in which he received the red card/sent off.

Any player or official who receives a red card (direct or indirect)/sent off during the competition shall remain suspended from further play until his/her case has been decided by the AFC Disciplinary Committee.

A suspended player and/or official shall not be allowed on the substitution bench and technical area.

If the player and/or official received the red card (direct or indirect)/sent off in his team's last match in the Competition, the suspension for the red card will be carried forward to the AFC Futsal Championship 2016 (Finals) if qualification has been attained or if qualification has not been attained, it will be carried forward as indicated in the AFC Disciplinary Code.

13.7. Each Participating team shall bear the responsibility of monitoring the cautions and/or suspensions received by its players and officials and to ensure that all players and officials registered and/or fielded during the Competition are eligible to play.

14. TOURNAMENT COMMITTEE

14.1. The Tournament Committee shall consist of a Chairman and two members. The Match Commissioner shall chair the Tournament Committee. The Members shall be the Chairman of the Local Organising Committee and the Referee Assessor.

14.2. All decisions of the Tournament Committee shall be final.

14.3. The Tournament Committee shall be responsible for:-

14.3.1. Tournament match scheduling, which shall include dates, kick off times and venues.

14.3.2. Ensuring that matches are played in accordance with the Futsal Laws of the Game and in conformity with these Regulations.

14.3.3. Decisions in cases of force majeure.

15. REFEREES ASSESSOR

15.1. The AFC shall appoint Referee Assessor(s) who shall be responsible for the daily appointment and assessment of the Referees.

15.2. The Referee Assessor shall appoint the Referees for all matches to officiate in this tournament.

16. SECURITY COMMITTEE

16.1. The Organising Federation shall form a Security Committee whose Chairman shall be a security officer holding a high position in the Police Force of the country.

16.2. The Security Committee shall follow all guidelines, rules and regulations and measures recommended by FIFA to ensure there is security on and off the field at all times.

16.3. The Organising Federation shall be responsible to provide security arrangements to all participants, officials and referees to prevent violent incidents. Such security arrangements shall cover the stadium and its vicinity, the training grounds, hotels, games village, etc.

17. PROTESTS

17.1. A protest is an objection of any kind to any matter that has a direct effect on Matches and any matters related to breach of these Regulations.

- 17.2. Unless otherwise stipulated, protests shall be.
- 17.2.1. submitted in writing to the AFC Match Commissioner within two (2) hours of the Match in question;
 - 17.2.2. followed up with a full written report, including a copy of the original protest, sent to the AFC General Secretariat by facsimile or registered letter to the AFC within twenty four (24) hours of the end of the Match
 - 17.2.3. accompanied by a fee of USD500/- submitted within twenty four (24) hours of the end of the Match, to be considered valid.
- 17.3. No protest shall be lodged relating to the Referee's decisions regarding facts connected with play. Such decisions are final and not subject to appeal, unless expressly otherwise stipulated in the AFC Disciplinary Code.
- 17.4. Should the AFC Disciplinary Committee determine that a protest is unfounded or irresponsible, it may impose a fine and the protest fee shall be forfeited.
- 17.5. If any of the formal conditions of a protest as set out in these Regulations are not met, such protest shall be disregarded. Following the completion of the final Match of the Competition, all protests shall be disregarded.
- 17.6. The AFC Disciplinary Committee shall make decisions on protests. The AFC Disciplinary Committee may transfer a protest to the AFF Tournament Committee for its decision if it is deemed to be purely operational in nature.

18. WITHDRAWALS, WALKOVERS AND ABANDONED MATCHES

- 18.1. Participating teams shall play every match.
- 18.2. If, through the fault of any participating team, a match cannot take place or be played in its entirety, the Tournament Committee shall declare the match to be forfeited awarding victory and resultant three (3) points to the opposing team as well as the score 5-0, or more, if the opposing team has already achieved a higher score.
- 18.3. All cases related to withdrawals, walkovers and abandoned matches will be dealt with by the Tournament Committee. The decisions of the Committee regarding these matters are final.

19. INTERPRETATION OF RULES

19.1. The interpretation of these rules and all matters not provided for shall be dealt with by the Tournament Committee in consultation with the Asean Football Federation whose decision shall be final.

20. MATTERS NOT PROVIDED FOR

20.1. In the event of any disagreement in the interpretation of these rules, the Asean Football Federation will be the final authority on all technical regulations.

| |
|-----------------------------------|
| ADMINISTRATIVE REGULATIONS |
|-----------------------------------|

1. OFFICIAL REPORT FORMS

- 1.1. Referee's Report together with Timekeeper Report in the prescribed forms shall be completed and returned, one (1) copy to AFC and another to AFF, after the completion of each match.
- 1.2. The official AFC Match Report Form must be completed by the Secretary of the Organizing Committee after each match and sent to the AFC Secretariat within 24 hours.
- 1.3. A detailed statement of accounts showing the gross receipt and the amount deducted for government or municipal taxes must be sent to the AFC Secretariat duly completed, within 30 days of the tournament. Levy is payable to FIFA and AFC in accordance with their regulations.
- 1.4. The AFC Referees Assessment forms must be completed by the member-in-charge of Referees after each match and sent to AFC Secretariat within 24 hours.
- 1.5. The designated Match Commissioner's Report Form as well as the Match Data Sheet including results and cases of cautions, expulsions and serious incidents (if any) shall be completed and transmitted to the AFC Secretariat immediately after the match. The originals must be posted to the Secretariat afterwards.

2. **COMPETITION REPORT**

2.1. The Organizing Member Association shall send a report of the Tournament to the General Secretaries of AFC and AFF within 30 days of the completion of the tournament. The report may be brief, but shall be as complete as possible and shall contain necessary items such as names of competing countries, names of referees and assistant referees, the difficulties met with the recommendations offered for the benefit of future tournaments.

3. **FINANCIAL ARRANGEMENTS (LOC/HOST)**

The Organizing Committee shall provide the following:-

3.1. **AFC/AFF Delegation and Referees**

3.1.1 Accommodation in a good hotel (minimum 4 stars) – two days before the commencement of the tournament and one day after the assignment. AFC/AFF Delegation to be accommodated at the team's hotel whilst the Referees and Assessor to be accommodated at a separate hotel.

3.1.2 Rooming arrangements for appointed AFF Officials and Match Officials (Referees & Asst. Referees) are as follows:

- AFC/AFF Officials - Single rooms

3.1.3 Suitable meals, three times a day

3.1.4 Reasonable laundry (6 pieces per day for AFC/AFF Delegation and 8 pieces for Referees only on match days - no dry cleaning and pressing)

3.1.5 Internal transportation for inspection, daily matches and sightseeing as follows:

- i. Head of Delegation and Match Commissioner to be provided with a car each
- ii. General Coordinators and the AFF Secretariat to be provided with a Van

3.1.6 Free medical treatment including approved hospital facilities

3.1.7 Secretariat rooms for AFC/AFF Officials at the team's hotel and at the stadium to be fully equipped with the following equipment:

- i. Two (2) computers with internet connection
- ii. One (1) laser printer connected to both computers
- iii. One (1) scanner connected to both computers

- iv. Photocopy machine 2 unit (1 at hotel & 1 at stadium)
- v. Fax and phone with IDD line (1 at hotel & 1 at stadium)
- vi. White board
- vii. Stationeries
- viii. Sim cards

3.1.8 A meeting and briefing room for the referees in the hotel equipped with whiteboard and stationery together with audiovisual equipment (DVD/VCD/video and TV)

3.1.9 Five (5) sets of match recording (CD/DVD) to be made available latest the following morning of the match for distribution as follows:

- i. Two (2) playing teams
- ii. AFF
- iii. AFC
- iv. Referee Assessor/Match Officials

3.1.10 Host Association will provide insurance cover for the duration of the tournament including repatriates

3.2. Teams

3.2.1. Accommodation in a good hotel – two days before the commencement of the tournament and one day after the teams' last match.

3.2.2. Rooming arrangements for each teams are as follows:

- Team Officials - 3 single room & 1 twin sharing rooms
- Players - 7 twin sharing rooms
- Equipment room - 1 empty equipment room (storage)
- Total: 12 rooms for each team

3.2.3. Suitable meals, three times a day

3.2.4. A light snack on team's match days

3.2.5. Laundry for playing and training gear (jersey, short and a pair of socks only)

3.2.6. Internal transportation for training, matches and sightseeing. A car to be made available for the Team Manager.

3.2.7. Free medical treatment including hospital facilities for injuries and emergency incurred and sustained during the tournament except surgery.

3.2.8. Water, ice and refreshments for the teams during the match days, during training and at the hotel.

3.2.9. A briefing room in the hotel equipped with white board, video/VCD player and TV throughout the duration of the tournament.

3.2.10. The respective Member Associations must conclude the necessary general insurance policies for their players and officials whilst the Host Association will provide insurance cover for the duration of the tournament including repatriates

4. **DOPING CONTROL**

4.1. Doping Control tests, if necessary, will be carried out in accordance with the procedure as set out by FIFA.

5. **TROPHY**

5.1. The host to provide the following trophies and medals for the championship:

- Challenge/Champions trophy
- Fair play trophy (as mentioned below)

5.2. AFF will provide the following medals for the championship:

- Individual medals for Champion, Runner-up and 3rd place (19 medals of each)
- Commemorative memento for officiating Match Officials in the final match (4 pieces)

6. **FAIR PLAY**

6.1. In every match of this competition, fair play should be actively promoted through the Fair Play flags, cards, posters, etc.

6.2. The Organizing Country will present a Fair Play Trophy to the best team, which will be picked by the Disciplinary Committee based on marks allocated in the FIFA Guidelines for choosing the Fair Play Winner.

APPENDIX 1: Determining the Ranking in a Group using Fair Play criteria

1. This Appendix 1 sets out the calculation provided for in Article 9.1.5 h) of these Regulations.
2. Each Participating Team shall be awarded points for receiving red and yellow cards as indicated below:
 - 2.1 per yellow card: one (1) point;
 - 2.2 per red card (as a consequence of two yellow cards): three (3) points;
 - 2.3 per red card (direct):three (3) points; and
 - 2.4 per yellow card followed by a red card (direct): four (4) points.
3. The Participating Team receiving the least number of points shall be ranked highest. The remaining Participating Teams shall be ranked in descending order.